
ADRA Board Minutes –Tuesday 13 July 2010
6.00 pm - Venue: Celestial Restaurant, Bligh St

ATTENDANCE

Attended: Janice McLeay, Peter Irving, Val Sinclair, Emma Matthews, Naomi Holtring, Jane Houselander and Linda Fisher.

Apologies: Andrea Cotter-Moroz , Paula Castile, Mary Rebehy, Mark England, Katherine Johnson and Allan Parker.

MINUTES

The minutes of the ADRA Board Meeting Minutes of 08 June 2010 as distributed were approved, subject to the following amendments:

- *There was some discussion in relation to appropriate spokespeople at the NMC2010 video promoting Sydney as the venue for NMC2012;*
- *The applicants from the Land and Environment Court were confirmed to be as follows:*
 - o *Annelise Tuor; Joanne Gray; Jan Murrell; Graham Brown; Linda Pearson, Robert Hussey, Trevor Bly and the Hon. Justice Nicola Pain.*
 - o *Andrew Johnson's application for membership was endorsed*

REPORTS

President

Following a leave of absence, the President noted that her report was limited to work in relation to the bid for the NMC2012. A copy of the bid document was circulated to those present at the meeting and a vote of thanks and appreciation to BE Sydney was unanimously endorsed by all present. It was noted that the Sydney bid was the sole bid for the 2012 Conference. It was also noted that Janice McLeay was the Convenor of the Committee, with Emma Matthews the Treasurer and that Committees each had their own convenors. All interested people were encouraged to contact Committee convenors to volunteer. Val Sinclair, Naomi Holtring and Jane Houselander all volunteered to assist with the Sponsorship Committee, which is being convened by Lorraine Lopich. Janice agreed to provide Lorraine's contact details to these volunteers and thanked them for their enthusiasm. ||

It was noted that the hotels in Sydney were reaching capacity for conferences in August and September 2012. A deposit of \$5,000 may be required to secure an appropriate venue for the Conference.

It was proposed that ADRA pay the required deposit on behalf of National Mediation Conference Limited and be reimbursed by National Mediation Conference Limited. It was noted that the Committee was currently an unincorporated group of individuals. Emma Matthews proposed the motion, with Naomi Holtring seconding the motion. The motion was unanimously endorsed. ||

The President noted her attendance at the NMAC meeting on 21 June and the discussion of the likelihood of a levy to be paid by RMABs in relation to Nationally Accredited Members. The Board discussed the impact of this during its debate in relation to the proposed increased membership fees below.

Treasurer

The Treasurer spoke to his circulated report (as attached).

The following payments were unanimously authorised:

1. Janice McLeay, reimbursement for NMC2012 logo
\$330
4. Monthly Optus \$19.95
5. Monthly Telstra \$10
6. Peter Irving – reimbursement for last Board Dinner and card for Sally Lord
\$175.45

The Treasurer reported that \$60 of income had been received, with the cheque account containing \$8,538.64 as at 10 July 2010 and the trust account containing \$11,915.49 as at 10 July 2010.

The Treasurer spoke to his proposed membership fee increases, noting that based on last year's membership, a conservative estimate of the increased funds that would be raised through the proposed increase would be approximately \$940.

The President noted that the NMAC meeting had discussed the likelihood of a levy being imposed on RMABs in relation to each of their Nationally Accredited members. The proposed process for calculating this levy had not yet been determined, but it was likely to cost ADRA no more than \$2,000. It was possible that this fee would be payable on an annual basis.

It was agreed to increase the fees charged to Members for the 2010-2011 year as follows:

1. Practitioner Member: \$140
2. Discounted Practitioner Membership where also a member of LEADR and/or IAMA: \$120
3. Member: \$75 ~~\$70~~?
4. Discounted Membership where also a member of LEADR and/or IAMA: \$65 ~~\$60~~?
5. Organisational Member with up to 4 nominees at Member status: \$275
6. Sponsor: \$500
7. Life Members: Free

Membership

It was agreed to consider any applications for Membership in the PO Box via e-mail circular.

EDUCATION

Seminars/Events

- 10 August – AGM – Celestial Restaurant, with Leo McLeay to be invited to be after dinner speaker
- 7-9 September – National Mediation Conference, Adelaide
- October – Val Sinclair agreed to contact Paul Boers to confirm his availability to present in October
- 4 November – Jennifer Scott - St James Hall

Jane Houselander noted that she was prepared a Dispute Resolution Seminar for the NSW Chapter of APS in early 2011. It was agreed that Val Sinclair, Linda Fisher and Janice McLeay would provide a panel presentation for one and a half hours during an evening in February.

'Conference'

It was agreed to hold an FDRP 'Conference' in March 2011, with 12 or 19 March the preferred dates. Peter Irving agreed to check the dates with the Grace Hotel, Sydney. Val Sinclair agreed to check Jen McIntosh's availability. Janice McLeay agreed to check Hilary Astor's availability. Naomi Holtring offered to ask Jean Marcel to check Diane Gibson's availability. Mary Rebehy's invaluable input was noted.

PRACTITIONER SUPPORT

The President agreed to send an e-mail to the membership outlining the proposed practitioner support programme. The President also highlighted the upcoming Conflict Coaching Network meeting dates, being 27 July, 25 August, and 23 September at the Castlereagh Boutique Hotel.

CORRESPONDENCE

- IN: Letter from LEADR containing survey questionnaire
- IN: E-mail from LEADR noting Professor John Burton event at ANU on 21 July
- OUT: Package sent by Steering Committee to National Mediation Conference Limited containing the Sydney bid (as circulated at the meeting).

GENERAL BUSINESS

Emma Matthews confirmed that as the number of nominations received had not exceeded the number of vacancies on the ADRA Board a ballot was not necessary and that all financial nominees would be announced as elected at the AGM.

Peter Irving, Val Sinclair and Janice McLeay agreed to prepare reports for the AGM

Next Meeting:

- 10 August 2010 5:30pm AGM; 6:30pm dinner