



*Supporting and transforming the community of dispute resolution practice
By providing leadership, direction and growth*

ABN 75 535 099 840 ADRA is not registered for GST

ADRA acknowledges the traditional owners of this land and pays respect to their Elders past, present and emerging.

ADRA Draft Minutes for Tuesday 26 APRIL 2022

ADRA - Australian Dispute Resolution Association Inc. is inviting you to a scheduled Zoom meeting.

Topic: ADRA 26 April at 5.30 pm Meeting

Time: Apr 26, 2022 05:30 PM Canberra, Melbourne, Sydney

Join Zoom Meeting

<https://us02web.zoom.us/j/83798626185?pwd=RVNJMIZQNUZtUVNlcnNudFZSOWhYdz09>

Meeting ID: 837 9862 6185

Passcode: 108251

One tap mobile

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Dial by your location

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+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 837 9862 6185

Passcode: 108251

Find your local number: <https://us02web.zoom.us/u/kkzsOEe3o>

Topic: ADRA Board Meeting - Tuesday 26 April 2022, 5:15pm

Executive Members:

1. President:	Katherine Johnson
2. Vice President:	Helen Miedzinski
3. Secretary:	Wendy Buchanan.
4. Assistant Secretary:	Katherine Johnson
5. Treasurer:	Margaret McCue
6. Assistant Treasurer:	Andrew Wong
7. Accreditation Officers:	Cheryl Bryan and Dennis Nolan
8. Membership Officers:	Cheryl Bryan, Dennis Nolan
9. Assistant Membership Officers:	Wendy Buchanan, Jae Hee Yoon
10. Assistant Accreditation Officers:	Jae Hee Yoon, Wendy Buchanan
11. Website Co-ordinator/ Events:	Sam Bektas
12. Student Mentor:	Ruwan Wathukarage

Meeting attendees:

Katherine Johnson, Sam Bektas, Peggy Lin, Mark Rogers, Cheryl Brady, Jane Houselander, Dennis Nolan, Helen Miedzinsky,

Apologies: Andrew Wong,

Special Guests: Kristan Bekus and Tony Enderby from Trender.

AGENDA for TUESDAY 24 May 2022 Meeting: Meeting commenced at 5.15pm.

ADRA Board resolved that:

1. Approval of 2 March Minutes:

Moved: Ruwan Wathukarage

Seconded: Wendy Buchanan

• 2. Presidents' Report:

Website:

- ADRA received an invoice for \$6,950.00 from Trender as full payment for the work completed to date. The Board resolved and Trender agreed that ADRA would pay the amount in two monthly payments. Katherine transferred \$3,295 on 23.03.2020 and transferred a further \$3,295 on 27 April 2022 via cheque to Trender.
- Kristan and Tony have spent several hours fixing 'bugs' and altering the website from discussions with Nell, Wendy and Katherine. Follow-up discussions are occurring with Wendy re data entry to get subscription reminders, monitoring sign-ups, and getting feedback to resolve problems. For every new transaction, Wendy will receive a notification so she can look up current memberships and know when they expire. Wendy will also have access to the back end of website.
- Tony and Kristan have also been building a framework for a generic '*find a mediator*' program that integrates well with the current site. The aim is that when someone buys a membership they would need to pay a small extra cost to purchase a listing in the data base to administer and edit their profile as the primary directive in functionality. Tony

and Kristan are working to present the framework in more detail and to get further feedback for more functionality. ADRA is very pleased that the groundwork is there for the *find a mediator directory*. but it may be several months before the project can be properly funded.

- Social Media report- Sam Bektas.
Adding new posts is triggered by new events so Sam suggested that when ADRA's website is up and running properly its use of social media will increase with the generation of events that can be posted.
- ADRA's Business Plan as proposed by Nell Kim:
A Zoom meeting was held on 4 April at 3.00pm with Katherine and Tony re content on the website. Several categories were removed and subsumed into broader categories and some newer categories were created such as a News section to make the content on the website more user friendly. Nell is now waiting for Trender to implement changes via the next meeting with Tony to sort out content of the website for each page. Nell suggested that ADRA could save time and money if she can update the content for which she will need access to the account details to change content that doesn't require input from Tony or Kristan.

Correspondence received:

- Email from Helen Miedzinsky on 23 March which Katherine forwarded to Kristan in relation to the Statutory Declaration for the accreditation application
- Email from Wendy Buchanan on 24 March re list of payments received in ADRA's account in February and March as follows:
10 payments of \$140 for ADRA
4 payments of \$100 for MSB
1 deposit of \$140 and one for \$100 voided by Joanne Barounis on 22 March
Follow-up required for requests for membership from Nina Harding, Naomi Holtring
- Email from Margaret McCue re Law Society's accreditation application form on 4 April which Katherine forwarded to Kristan.
- Email from Jenny Watson from MSB re invoice for \$360 for the 4 accreditations in the last quarter. Katherine sent a cheque to MSB and an email to Margaret, so we are up to date.
- Zoom Meeting between Nell Kim, Ruwan, Tony and Katherine on 4 April at 3.00pm to discuss ADRA's business plan proposed by Nell. Many thanks Nell for all the preparation and ideas: over to Nell/Ruwan
- Katherine sent the President's report for ADRA's 30th anniversary to Tony to be placed under Publications. Once the *Find a Mediator* function is completed, we will concentrate on making the publications more user-friendly and more aesthetically acceptable.
- Email from VADR for a presentation by Baruch Bush on 3 May at 12.00 pm. Baruch Bush is very well known in the international mediation world and Katherine has registered to hear his presentation and has forwarded the email to all the executive of ADRA.
- Email from World Law Alliance (WLA) on 22 April requesting an amount of \$225 US -ie, about \$330 Australian – for one year's membership. Given our preoccupation with the upgrading of the website Katherine asked if ADRA could pay \$225 Australian to which WLA agreed. Katherine to send details and payment from ADRA and WLA will place ADRA on their website.

engaging the students from Granville Boys High who have been trained and functioned as mediators within their school resolving issues amongst their peers for the last 4-5 years.

- Katherine has contacted Fiona Donnelly and Nicole to that effect and both Nicole and Fiona asked to meet again with Katherine after Easter to follow-up.
- As Ruwan is the mentor for the students he and Nell will also discuss further options of engaging students from Universities to engage in Dispute Resolution.

Moved: Wendy Buchanan

Seconded: Margaret McCue

5. Treasurer's Report:

- The latest figures up to 10 April 2022 are **\$5, 159.22** in our Society cheque account; and **\$51,211.06** in our Term Deposit. Our PayPal funds are transferred to the cheque account monthly. This equates to a total of **\$56,370.22**.
- Our total debits were \$3677.17 to Trender and \$31.28 to Google. We are also not receiving \$140 clear for our memberships, ever since we have been with STRIPE, but only \$137.25.

Moved: Wendy

Seconded: Cheryl

6. Membership Officer's Report- Wendy, Dennis:

From the last meeting the following emails were received on the ADRA website re renewal of membership and /or accreditation and were forwarded by Katherine to Dennis, Cheryl and Jaehee to follow up.

- Lessli Strong retired
- Connie Comber -member only
- Luisa Dos Santos -accreditation
- Angela Spicer -reminder sent
- Ruth Prabhulatha Johnson - nocontact
- Jamie Hiscock -no contact
- Richard Curie - member
- Ivana Damjanovic -accreditation
- Marianne Bastiani – accreditation
- Victor Berger - member
- Stacey McAllen via Lisa Davis money bounced – now paid
- Helen Lind - no reply – from Canberra
- Nina Harding -no contact
- Naomi Holtring no contact

This month the following requests for renewal and /or accreditation were received:

- Shareena Jadhav accredited by Law Society
- Ivana Damjanovic -accredited
- Jen Halbert Family Court now in NCAT as Tribunal Member -member only
- Geoff Charlton member only
- Sam Bektus - accredited
- Lisa Ashley ok -barrister and accredited
- Salli Browning had to become a member now done that and is on MSB until Sept 2022
- Melinda Monahan accredited in March and financial.

- Lynda Smyth still doing studying -not finished yet
- Robyn-Ann Matthews Family Law social worker accredited by AG
- Marten Johns. Accredited by AG psychologist
- Joanne Turner – no contact
- Jane Houselander – not yet ready

Moved: Margaret

Seconded: Peggy

7. Accreditation Officer's Report:

Accreditations approved by Dennis and Cheryl last month:

Bianca Bennett from ISDR but couldn't find her on MSB now sorted.

Joanne Bourounis paid money but no application for accreditation.

Mark Brady, Sam Bektas and Dennis Nolan had difficulties paying money for accreditation but will be manually sorted by Kristan as there was a glitch in the system

Moved: Dennis Nolan

Seconded: Peggy Lim

8. Governance Report:

Nothing to report for this month except to note the clarification of the terms of Presidency in the Governance manual.

Moved: Dennis Nolan

Seconded: Jane Houselander

9. Secretary's Report:

Correspondence covered by President's report.

Moved: Margaret McCue

Seconded: Dennis Nolan

10. General Business:

Victor Berger presented the following proposal:

ADRA to explore the possibility that the Granville project could be implemented in Walgett with indigenous students to help dissipate their problems and get kudos for so doing. Granville Boys mediators could be Mentors for Walgett students. Victor is happy to co-ordinate the project and happy to explore the possibility of changes by approaching the relevant ministers in cabinet(?) Walgett High has had about 21 principles in about 21 years (?) and this project may assist them to function better. Granville may be very protective of their model but may have a bit of room to move.

Cheryl noted through her history in the Department of Education in Queensland that the Department may not accept Victor's proposal. Victor was still very keen, and Jane Houselander said she was happy to help Victor being interested in the neurobiology of trauma. Katherine suggested that when she next contacts Fiona and Nicole for a meeting from Granville Boys, that Victor be included to give them his proposal.

Moved:

Seconded:

Minute Taker: Dr Katherine Johnson