



Australian Dispute Resolution Association Inc.

*Supporting and transforming the community of dispute resolution practice
by providing leadership, direction and growth*

ABN 75 535 099 840 ADRA is not registered for GST
ADRA acknowledges the past and present traditional owners of this land and pays respect to the Elders past and present.
ADRA extends that respect to other indigenous Australians.

Application for ADRA Practitioner Members for National Accreditation

The application is based on the National Mediator Approval Standards available at www.msb.org.au.

Name

Address

Phone

Email

The National Mediator Approval Standards require evidence of good character. Please have a reputable person who knows you well and is not a family member complete the following section.

Name

Address

Phone

Email

Relationship to applicant for accreditation

Length of time I have known the applicant

To the best of my knowledge and belief, the above-named applicant of accreditation as a mediator is a person of good character. I may be contacted in regard to this reference.

Signature

date

The National Mediator Approval Standards require you to undertake to comply with ongoing practice standards and to comply with any legislative and approval requirements. Please read the Approval Standards and the Practice Standards available at www.msb.org.au before completing the following section.

I have read the National Mediator Approval Standards and Practice Standards. I agree to comply with the standards and with any legislative and approval standards.

Signature

date

The National Mediator Approval Standards require you to show evidence of relevant insurance, statutory indemnity or employee status. Please nominate which of these you have by completing one of the following.

(a) I have insurance covering my work as a mediator.

Insurance company

Policy number

Expiry date of policy

(b) I have statutory indemnity by reason of my appointment as a

with the (name of tribunal/s)

and I do not practice mediation except with the tribunal/s.

(c) I am employed as a

with

and I do not practice mediation except with my employer/s.

The National Mediator Approval Standards require you to show evidence of membership of an organisation that has appropriate ethical requirements, complaints and disciplinary processes and ongoing professional support. ADRA is such an organisation. Please prove your practitioner membership with ADRA.

I am a Practitioner Member of ADRA.

Please attach your membership certificate or confirmation email.

The National Mediator Approval Standards require you to show evidence of your competence as a mediator by reference to education, training and experience.

A If you have completed a mediation training course that satisfies the Australian National Mediator Standards and you have completed a skills assessment to a competent standard, complete Part A below.

B If you were practising as a mediator prior to 1 January 2008, you may apply for accreditation based on your experience, training and education. This requires you to complete Part B below.

C If you are resident in a linguistically and culturally diverse community for which specialized skills and knowledge are needed and/or from a rural or remote community where there is difficulty in attending a mediation course or attaining tertiary or similar qualifications. This requires you to complete part C below.

Part A

Name of course provider

Dates of course

Name of course assessor

Date of assessment

Please attach (1) certificate of completion of course and (2) certificate of assessment.

Part B (if you have not completed Part A)

Provide details of your experience prior to 1 January 2008

Provide details of your experience since 1 January 2008

Provide details of your training in mediation.

Within the last 24 months, have you conducted at least 25 hours of mediation, co-mediation or conciliation?

If not, state how many hours of mediation, co-mediation or conciliation you have completed and state why was it not practical to complete 25 hours.

Within the last 24 months, have you completed at least 20 hours of continuing professional development? If yes, please indicate the type of continuing professional development you have undertaken.

Attendance at courses, seminars or workshops (up to 20 hours)	hours
External supervision and audit (up to 15 hours)	hours
Presentation at ADR seminar or workshop incl 2 hours prep time for each hour delivered (up to 16 hours)	hours
Representing clients in four mediations (up to 8 hours)	hours
Coaching, instructing or mentoring trainees or less experienced mediators (up to 10 hours)	hours
Role playing for trainee mediators or candidates for assessment or observing mediations (up to 8 hours)	hours
Mentoring of less experienced mediators and enabling observation opportunities (up to 10 hours)	hours

Part C (if you have not completed Part A or Part B)

Describe the community where you live.

What particular skills and knowledge that are needed to work in your community.

Describe any difficulty you have had in attending a course or attaining qualifications.

The National Mediator Approval Standards require that you provide additional information as set out below if you wish to offer advice through a 'blended' process such as conciliation, advisory or evaluative mediation. Please complete the following section ONLY if you wish to offer a 'blended' process.

Name of professional organisation of which you are a member, relevant to the area of advice to be given.

Relevant qualification (at least 4 year university course or Level 6 VET approved course)

I have at least five years' experience in the field in which I seek to provide advice.

Signature

Date

All applicants must complete the following declaration.

I have completed the above application honestly. All the information I have provided is true and correct to the best of my knowledge and belief.

Signature

Date

CHECK that you have provided any required attachments.

EMAIL your completed application to the Accreditation Officer at info@adra.net.au.