

**MEETING OF THE ADRA BOARD HELD ON 3 JUNE 1997 AT THORNTONS, 307  
PITT STREET, SYDNEY AT 6 PM**

**Meeting Commenced:** 6:18 pm

**PRESENT :** Paul Lewis, Michelle Brenner, Stella Sykiotis, David Rollinson, Louise Rosemann, Stephanie Marcinow, Rhonda Payget, Bob Gaussen

**APOLOGIES :** Maureen Carter, Michael Courtney

**MINUTES OF PREVIOUS MEETING :** Confirmed - Stephanie Marcinow/Louise Rosemann

**MATTERS ARISING FROM MINUTES :**

1. P Lewis wrote to Helena Cornelius endorsing her campaign and making a statement against racism.
2. P Lewis and Louise Rosemann met with Elizabeth Thom who is to undertake a publicity campaign around an issue which includes a draft media release. Four ideas were discussed:
  - . Approach Chambers of Commerce for presentation and publicity locally
  - . Approach local councils to present for residents (may link in with Open Government Network)
  - . Community based organisations e.g. Rotary
  - . Joint presentations with CJCNote: Training and Education sub-committee is arranging a modular kit and brochure which will be circulated  
Result: Elizabeth Thom is following up Chambers of Commerce and other media organisations, and is writing 3 media releases for ADRA.

**CORRESPONDENCE** tabled and circulated from :

1. ADRJ May 1997
2. Letter from Christopher Brown seeking membership form : given to L Rosemann
3. SPIDR conference in Orlando, Florida
4. Questionnaire from rural member : to membership services committee
5. IINCM invitation to meeting in Melbourne 13 June 1997
6. Bond University course brochures
7. Letter from Peter Johnston, Department of Justice, ADR Branch re training services provided
8. Fourth National Mediation Conference in April 1998  
Requesting \$500 - \$1000 seed funding on the basis expect to be self funding

and money returned.

Discussion of FOCs and discounts to be raised by the conference sub-committee closer to the conference date.

**Resolved** : President to write to the conference organiser indicating ADRA wished to present a paper and to present a workshop on progress of investigations of APBP and prepare a 200 word summary. Paper to be prepared collectively by APBP and final paper to be submitted to Board for approval prior to presentation : B Gausson/L Rosemann

**Resolved** : Subject to clarifying profit taking by The Conference Organiser and conditions of recovery that the ADRA Board provide \$1000 seed funding to the Fourth National Mediation Conference : D Rollinson/B Gausson

9. Newsletters from Mediation UK and ADRB : to library
10. ALRC "Review of adversarial system of litigation: rethinking the federal civil litigation" system : to the policy subcommittee
11. NADRAC "Report of PDR in Family Law  
Query: special letter to members ?

**RESOLVED** : that correspondence be received - L Rosemann/S Sykiotis

**MEMBERSHIP APPLICATIONS** received and read, from:

Jack Bell, Tim Lang, Dianne Allen, Peter Raffles, Karen Scanlon, Hillary Cleland, Sarah Mills, Bradley Chenoweth

Membership was moved by Louise Rosemann, seconded by S Sykiotis as there was no known reason why membership should not be accepted.

### **PRESIDENT'S REPORT**

Deferred until the next regular meeting.

### **TREASURER'S REPORT**

Preliminary estimates show a slight profit from the conference. A full reconciliation will be done when the invoices come in.

### **BOB GAUSSEN'S REPORT ON ACCC MEETING**

Dealt with on 31 May 1997.

### **GENERAL BUSINESS**

#### **9.1 Policy and procedure for reimbursement**

Deferred to next ordinary Board meeting.

#### **9.2 Mediator accreditation**

Deferred to planning meeting on 21 June 1997.

#### **9.3 Provision of mentoring training**

General discussion. To be further discussed at meeting on 21 June 1997.

**9.4 Central telephone number for ADRA**  
Deferred to meeting on 21 June 1997.

**9.5 Cataloguing of archives/library**  
Deferred to meeting on 21 June 1997.

**9.6 Next sub-committee meetings**  
The "A peak Body Project" (APBP) subcommittee meeting will be held on Tuesday 17 June 1997 at 5:30 pm at "Mediate Today" offices.

#### **MATTERS FOR MENTION**

1. Evaluation forms from the Conference updated and distributed. A vote of thanks to L Rosemann for collating the evaluation forms.
  2. Stationary. Options reviewed with quotes attached.
- RESOLVED:** That the Board approve the purchase of (green on white ) stationary from Kwik Kopy to the value of \$600. - R Payget/D Rollinson

#### **MATTERS FOR INFORMATION**

Nil.

#### **NOTICE OF MEETING**

A special meeting will be held at Rhonda Payget's residence, 51 Darghan Street, Glebe, telephone 9552 2136 (h) at 10 am on Saturday 21 June 1997. **The Agenda will be Item 5 from the Agenda of the special meeting held on 31 May 1997.**

Meeting closed: 8.16 pm

**Next meeting - 1 July, 1997 at 6pm to be held at Thorntons**