

MEETING OF THE ADRA BOARD HELD ON 4 FEBRUARY 1997 AT
THORNTONS, 307 PITT STREET, SYDNEY AT 6 PM

Meeting Commenced: 6:25 pm

PRESENT : Paul Lewis, Michelle Brenner, Stella Sykiotis, David Rollinson, Michael Courtney, Louise Rosemann, Stephanie Marcinow, Rhonda Payget

APOLOGIES : Maureen Carter, Bob Gaussen

MINUTES OF PREVIOUS MEETING : Confirmed - M Courtney/S Sykiotis

MATTERS ARISING FROM MINUTES :

1. P Lewis replied to correspondence 1 and 3;
2. D Rollinson clarifying costs of dinner after ADRA conference

CORRESPONDENCE tabled and circulated from :

1. Invoice from Relationships Australia for catering for the Barbara Wood seminar
RESOLVED: Payment of \$71.55 approved - M Courtney/L Rosemann
2. Letter from Frank Astill inviting ADRA to participate as a sponsor and members to participate as judges at the National Client Interviewing Competition at Macquarie University on 14 & 15 February. Sponsorship of \$1000 was suggested.
RESOLVED : ADRA to donate \$250 as sponsorship - L Rosemann/Michelle Brenner.
In addition, P Lewis to write a letter requesting that (a) ADRA is noted on the list of sponsors; and (b) that ADRA have permission to have a stand to promote ADRA's existence and objectives. M Brenner was intending to attend as a judge.
3. Letter from Frank Stern re Mediation training at the Barwon Parent and Youth Mediation Service in Geelong. Information handed to M Courtney for inclusion in the newsletter.

RESOLVED : that correspondence be received - D Rollinson/S Sykiotis

MEMBERSHIP APPLICATIONS received and read, from:

Ian McKendry, Lynne Fox, Pauline Roach, Paula Castile

Membership was moved by Michael Courtney, seconded by Louise Rosemann as there was no known reason why membership should not be accepted.

PRESIDENT'S REPORT

1. Barbara Woods was well attended.
2. Requested feedback on raising ADRA's profile by way of issuing press releases.

Traditionally this is the role of a President. Two Board members to discuss with the President prior to the release. President accountable to the Board. Michelle Brenner has grave reservations and would prefer that issues are recognised and discussed by the Board. **RESOLVED** : The President may respond when appropriate by submitting media releases to promote mediation following discussion with two Board members. The press release to be issued by "the President of ADRA" (not on behalf of ADRA) - L Rosemann/M Courtney

TREASURER'S REPORT

1. Two accounts: (a) \$20,384 as at 30.1.97
(b) \$ 7,305 as at 30.1.97
2. Discussion about receipts and receipt books
3. Refund of \$42 from Pink Panther; \$12 profit from Christmas dinner

PAST PRESIDENT'S REPORT

Nothing to report.

GENERAL BUSINESS

(a) Confirmation of membership of subcommittees

Reviewed membership of subcommittees. Merge Policy Subcommittee and ALRC Subcommittee.

(b) Reports from Newsletter and membership co-ordinators

Newsletter

1. As Dale Bagshaw from SADRA does not return until 16.2.97 the newsletter will be delayed until after that date.
2. Student essay competition proposal. 1500-2000 words. Due date 30.6.97. Winner to be published in ADRJ subject to editorial approval.

RESOLUTION: That the following prizes for the student essay competition are approved by the Board: \$500 First Prize, \$250 Second Prize, \$100 Third Prize - D Rollinson/S Sykiotis

RESOLUTION: That the subcommittee invite Ruth Charlton or Micheline Dewdney on the judging panel for the competition - D Rollinson/S Sykiotis

Membership

Membership Co-ordinator's report to be circulated with the Minutes.

(c) Reports from and planning for other subcommittees

Tenth Anniversary Conference

Proposed leaflet circulated. The proposed budget will be circulated to the Board. If any Board member has queries or concerns they should be raised with the sub-committee.

RESOLVED: The final changes to the leaflet to be decided by the sub-committee and L Rosemann and S Sykiotis - M Courtney/S Sykiotis

ALRC

P Lewis has written to T Sourdin suggesting contributions on representational and policy areas.

RESOLVED: That the board delegates authority to S Marcinow and R Payget to approve the plan for ADRA's contribution contained in P Lewis's letter to T Sourdin of the ALRC - L

Rosemann/M Courtney

Member services

Postponed to next Board meeting.

Training and education

Postponed to next Board meeting.

(d) Reimbursement of expenses

RESOLVED: That 50% of the Newsletter and Publicity subcommittee's expenses of a telephone conferencing call in January be refunded upon production of the receipt - D Rollinson/P Lewis (L Rosemann assumed Chair during this resolution)

MATTERS FOR MENTION

1. Running out of letterhead. To be discussed by P Lewis, L Rosemann and D Rollinson after the Board meeting.
2. \$10,000 ACDC research funds. Information given to M Courtney for the newsletter.
3. Last December ADRA received a letter from D Syme of Conflict Resolution Service in A.C.T. re matters reported in FAMCON conference proceedings.

RESOLVED: That P Lewis respond to D Syme as a courtesy - R Payget/M Courtney

MATTERS FOR INFORMATION

Nil.

NEXT MEETING

6 pm, Tuesday 4 March at Thorntons, 12th Floor, 307 Pitt Street

Meeting closed: 9 pm

Change of Address for S Marcinow: 30/105a Darling Point Road,
Darling Point NSW 2027
Tel: 9363 4029 (unchanged)
Fax: 9327 1672 (changed)