

Meet here

AUSTRALIAN DISPUTE RESOLUTION ASSOCIATION INC

AGENDA FOR BOARD MEETING TO BE HELD

21 APRIL 1992 AT 12TH FLOOR, 175 LIVERPOOL STREET, SYDNEY

AT 5.30 P.M. SHARP

Time allocated:

- | | |
|---------|--|
| | 1. Apologies |
| 10 mins | 2. Minutes of meetings of 16 and 31 March |
| 10 mins | 3. Newsletter |
| 15 mins | 4. Membership |
| 10 mins | 5. President's report |
| 5 mins | 6. Treasurer's Report |
| 15 mins | 7. Community Division |
| 20 mins | 8. Family Mediation Division |
| | 8.1. Appointment of convenor |
| | 8.2. Advice regarding new appointment |
| | 8.3. Future activities |
| 10 mins | 9. Environmental Division |
| 10 mins | 10. Correspondence |
| | 11. Journal |
| 15 mins | 12. General Business |
| | 12.1. ADRA's programme for 1992 - See attached list and consider priorities. |
| | 12.2. Form and content of letterhead ✓ |

12.3. That Board Members who are to be absent from the meeting should provide a written report on any matters ~~in~~ in respect of which they have responsibility.

AUSTRALIAN DISPUTE RESOLUTION ASSOCIATION INC

MINUTES OF THE BOARD MEETING HELD ON 16 MARCH 1992

AT COMMUNITY JUSTICE CENTRE, 12TH FLOOR, 175 LIVERPOOL STREET, SYDNEY

PRESENT: John Pollard (Chair)
Robyn Claremont
Don Bowen
Paul Lewis
Margaret Burns

APOLOGIES: Rod Young
David Newton
Peter Irving
Gwen Green
Debbie Oddi

Moved that the apologies be accepted: Claremont/Bowen - carried

Action By Date
 Whom

1. John Pollard opened the meeting at 5.45 p.m.

2. MINUTES:

The minutes of the meeting held on 18 February 1992 were read.

An amendment to the treasurer's report on page one in the final sentence was made by deleting "conference papers" and inserting "letterheads, with compliments slips and envelopes" had been received.

Lewis/Bowen - carried

The minutes as amended were then confirmed.

Lewis/Bowen - carried

3. NEWSLETTER REPORT:

Paul Lewis made the following report:

3.1. MAV had communication problems with us and internally so we have not seen any copy of the newsletter which has now been printed.

3.2. Copies of the newsletter are on the way to Sydney. They apologised profusely and invited feedback.

3.3. The deadline for the next newsletter is 1 May 1992.

John said that if we are to be involved in joint publications of the newsletter, we should insist on all relevant people being fully informed of the terms upon which we will do it. This is to ensure that it is a joint effort and we have the opportunity to correct any errors.

4. JOURNAL:

Debbie spoke to Micheline Dewdney who thought that copies had come to the CJC. Robyn had not seen any in recent memory.

Can we obtain back copies and position a library somewhere? Robyn will contact Micheline Dewdney.

Is the journal to become a regular agenda item?

5. COMMUNITY DIVISION:

Robyn reported that there was a meeting held last week. The guest speaker was Louise Roseman who spoke on Use of Mediation in Industrial Settings.

Guns in the Community Seminar:

The Guns in the Community seminar is to be held on Tuesday 28 April at 6.30 for 7 p.m. at Level 13, CJC, 163 Liverpool Street, Sydney.

There is a publicity insert in the current newsletter and in publications of various participating agencies. The cost is \$6 for members and \$8 for non-members. It is expected the seminar will go for 2 hours. Possible mediators are Ruth Charlton, David Brodie and Jim Samfia. There is capacity to seat 80 people.

The intention is to tape the proceedings and if the seminar is productive there may be information given to the broad media.

Robyn hopes to be able to give confirmation of participants in the near future.

6. TREASURER'S REPORT:

The treasurer provided a written report.

Moved that the treasurer's report be accepted.
By Bowen/Burns - carried.

John said that we need to aim to rationalise and accurately estimate printing and postage costs.

It was moved that Margaret

7. FAMILY DIVISION:

There was no formal report provided.

material
making
costs of
material.

It was moved that Margaret Burns be reimbursed for outlays for preparation and mailing of the domestic violence policy paper, and ~~in the preparation administration~~ ^{as per attached - attached (meeting)} Burns/Lewis - carried.

The dinner is to be held on 24 March 1992 and the speaker is to be advised. There will be a meeting held at 6 p.m. before the dinner and then the dinner will commence at 7 p.m.

A resolution was moved:

"That each division and anyone making a report is requested to make a written report or provide a copy of relevant minutes which were possible to the Secretary for circulation with the Notice of Meeting or to forward such report or Minutes to members prior to the Board meeting."

Claremont/Burns - carried.

A request was made that the secretary provide a typed list of Board members' addresses, telephone and fax numbers.

8. ENVIRONMENTAL DIVISION:

There was discussion as to whether Warwick O'Rourke is an actual member of the Board or a co-opted member attending.

John will telephone David Newton to discuss the program proposed by Newton/O'Rourke.

9. BUSINESS CARRIED OVER:

9.1. Members suggestions:

Don Bowen and John Pollard will advise in writing before next meeting their 3 points for ADRA's direction this year.

Other members who have not suggested 3 matters are requested to do so.

9.2. Training for DV mediators:

It was moved that the Family Mediation Division be requested to prepare a submission for consideration by the Board in respect of mediation training on DV including how such training could be done and the availability of appropriate trainers.

Burns/Bowen - carried.

9.3. Request for SA Conference participants

Peter Irving's ^{↑ Margaret Burns} interest in attending the conference was noted.

9.4. Inwards correspondence:

From Centre for Conflict Resolution - 1st National Conference on Mediation in October 1992. No further action to be taken at present.

9.5. Membership report:

Discussion to be deferred to next meeting to appear as a high priority item on the agenda.

9.6. Library:

Don Bowen queried its status. Linda Fisher has existing materials at her place. John is to speak to Linda regarding collection of that material.

Don Bowen has offered to be the librarian.

9.7. Letterhead — Agenda for next meeting:

Include as an item on next agenda form and content of letterhead. ^{reference to minutes of Wendy Faulkes}

There being no further business the meeting closed at 7.30 p.m.