

MEMBERSHIP REPORT

ADRA BOARD MEETING

2/12/96

Membership Status as at 1/12/96

Financial members:	individual members	81
	organisational members	19
	reciprocal members	6
	<u>total</u>	<u>106</u>
Unfinancial 1995/96 members:	individual members	83
	organisational members	10
	<u>total</u>	<u>93</u>
Unfinancial members pre-1995/96:	individual members	98
	organisational members	15
	<u>total</u>	<u>113</u>
<i>Total database:</i>	<i>individual members</i>	<i>262</i>
	<i>organisational members</i>	<i>44</i>
	<i>reciprocal members</i>	<i>6</i>

Proposal to Increase Membership

In order to maximise the renewals of former members of ADRA the following actions are suggested:

1. write to all 1995/96 members who have not renewed, forwarding a copy of the Annual Report and requesting that they renew in order to receive the next issue of "Mediation News".
2. A new membership application/brochure be designed and printed and forwarded to all pre-1995/96 unfinancial members in early 1997, with information about the 10th Anniversary activities, and if possible information about members discounts for activities, as a means of encouraging former members to renew.
3. A new membership application/brochure could also be used to encourage new membership eg via a mailout to ADR organisations, mediation services and universities/training organisations who are not currently members requesting they circulate brochures to employees/students, etc.



VOLUNTEERS CONTACT DETAILS

⊗ PREPARING/PARTICIPATING IN REPRESENTATIONS

NAME	ADDRESS	P/CODE	PHONE	FAX	AREAS
Peter Bates	Unit 1, 1 Clark Road Neutral Bay NSW	2089	02 9959 3471	02 9923 2885	120# CJC mediation 4 years
Michelle Brenner	5/19 Ramsgate Avenue Bondi Beach NSW	2026	02 365 0661		government agencies, environmental, community
Ruth Charlton	17 Kapunda Place Belrose NSW	2085	02 451 0174	02 9975 3995	public speaking, pleased to publish results of this survey plus profile of respondents
Maria De Ionno	PO Box 42526 Casuarina NT	0811	089 45 9989	089 45 2560	private practice at equitable costs
Eddie De Sousa	PO Box 60 Wentworth Falls NSW	2782	047 57 3718	047 57 3718	criminal law, mental health law
Linda Fisher	36/1 Bridge End Wollstonecraft NSW	2065	02 9906 7949	02 9906 8886	
Bob Gausson	Mediate Today, Level 10, 225 Macquarie Street Sydney NSW	2000	02 223 2255	02 223 6058	facilitating mediations and promoting ADR
Peter Irving	1/29 Gilderthorpe Avenue Randwick NSW	2031	02 399 3142		
Colin Isaac	PO Box 74 Wamberal NSW	2260	043 84 3357	043 85 6550	facilitation, family, building, workplace, parent/adolescent
Christine James	PO Box 671 Dee Why NSW	2099	02 9905 5929	02 9905 7951	multi-party, environment, development, workplace
Marie Kennedy	132 Cascade Road South Hobart TAS	7004	002 24 0689	002 34 3240	workplace, management in community association

Joy Mahant	50 Museum Gardens, 3 Sorrell Street North Parramatta NSW	2151	02 890 1747 02 893 5666	02 893 5600	widening horizons of ADR (cross cultural, peace studies), evaluation of theory/practice research
Alan McDonald	5 Plympton Road Carlingford NSW	2118	02 869 1563		
Margaret Newton	Suite 308, Level 3, 147 King Street, Sydney NSW	2000	02 233 5850	02 233 5851	public policy, law reform, community education, editing
Rhonda Payget	51 Darghan Street Glebe NSW	2037			family, juvenile diversion, community, models, research
Pam Richards	36 Womerah Avenue Darlinghurst NSW	2011	02 361 0204	02 361 0204	family law mediation
Louise Rosemann	65 Station Road Oxford NSW	2508	042 94 3259	042 94 3259	workplace, administration of services

GENERAL/OTHER OFFERS OF ASSISTANCE

NAME	ADDRESS	P/CODE	PHONE	FAX	AREAS
Patrina Duffy	20 Edinburgh Avenue Cvarlingford NSW	2118	02 630 3710		general offer
Pat Frater	16 Summit Avenue Dee Why NSW	2099	02 9971 0735		community/family mediation
Bob Gaussen	Mediate Today, Level 10, 225 Macquarie Street Sydney NSW	2000	02 223 2255	02 223 6058	facilitating mediations and promoting ADR
Stephanie Marcinow	1/105 Darling Point Road Darling Point NSW	2027	02 363 4029	02 363 2930	promotion of ADR, funding
Marg O'Donnell	Department of Justice and Attorney-General GPO Box 149 Brisbane QLD	4001	07 3239 6278	07 3239 6284	not in same state, all areas

MEMBERSHIP CO-ORDINATOR'S REPORT

ADRA ANNUAL REPORT 1995-96

The departure from the Board of Anne Duffield, after several years service, led to the transfer of the position of Membership Co-ordinator this year. Anne had done an incredible job of maintaining the membership database using Q&A Version 4.0 software.

However, as the software was not compatible with my printer, and I had little experience with it, it was agreed with the Board that the membership database would be transferred to Microsoft Access Version 2.0 (the last pre-Windows '95 version). This has the advantage not only of making the production of mailing labels and mail-outs to members more efficient, it will also make the database easier to transfer to a new Board member in future.

The process of transferring the database of membership records necessitated a review of the paper records kept on file. During the review of records I was able to fill gaps in the computer database from the paper files and vice-versa. However, what became apparent was that there would appear to be records of a number of members, particularly from earlier years, missing.

Any former Board members who have records of membership, or who have ADRA papers stored away in the attic or garage, are encouraged to forward them to the new ADRA Board. In light of the forthcoming 10th anniversary of the formation of ADRA, in 1997, the Board is keen to contact as many former members, including former Board members, as possible. Your assistance could help in this task.

A further advantage of the completion of the transfer of membership records is the ability to produce a variety of statistics; such as locations of members, numbers of members in any given year, etc. This assists the Board to address the needs of members by enabling them to understand the membership better.

Although the task of completing membership renewal forms for 1996-97 renewals was time-consuming on this occasion, the benefits will be realised next year when the task will be extremely simple.

It is to be hoped that the work invested in 1995-96 in implementing a new membership record database, and establishing form letters for mailouts to members, will result in improved service to members in future years.

Louise Rosemann
Membership Co-ordinator
1995-96 ADRA Board