



Australian Dispute Resolution Association Inc.

Supporting and transforming the community of dispute resolution practice By providing leadership, direction and growth.

ABN 75 535 099 840 ADRA is not registered for GST

ADRA acknowledges the traditional owners of this land and pays respect to their Elders past, present and emerging.

ADRA AGENDA for Tuesday 28 February 2023 -First formal meeting for 2023

ADRA - Australian Dispute Resolution Association Inc. is inviting you to a scheduled Zoom meeting.

Topic: ADRA 1st Meeting 28.02.2023

Time: Feb 28, 2023 05:00 PM Canberra, Melbourne, Sydney

Join Zoom Meeting

<https://us02web.zoom.us/j/86016650393?pwd=djM5SzZLZCtVdTBzekJRNEFjQlZiUT09>

Meeting ID: 860 1665 0393

Passcode: 770111

One tap mobile

+61731853730,,86016650393#,,,,*770111# Australia

+61861193900,,86016650393#,,,,*770111# Australia

Dial by your location

- +61 7 3185 3730 Australia
- +61 8 6119 3900 Australia
- +61 8 7150 1149 Australia
- +61 2 8015 6011 Australia
- +61 3 7018 2005 Australia
- +1 646 931 3860 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)

Meeting ID: 860 1665 0393

Passcode: 770111

Find your local number: <https://us02web.zoom.us/j/86016650393>

Board Members:

- | | |
|---|---|
| 1. President: | Katherine Johnson |
| 2. Vice President: | Helen Miedzinski |
| 3. Secretary: | Sam Bektas |
| 4. Assistant Secretary: | Katherine Johnson |
| 5. Treasurer: | Margaret McCue |
| 6. Accreditation Officer: | Josephine Reyes (?) |
| 7. Honorary Membership Officers: | Wendy Buchanan, Jane Houselander,
Allan Parker |
| 8. Events Co-Ordinator: | Sam Bektas |
| 9. Honorary Student Mentor: | Nell Kim. |

Guest Speaker: Christopher Boyle from Mediator Standards Board.

Meeting attendees:

Katherine Johnson, Josephine Reyes, John Keogh, Mark Brady, Mark Rogers, Janis Bull, Victor Berger, Ruwan Wathukarage, Nell Kim, Margaret McCue, Mayo Materazzo, Sam Bektas

Apologies: Dennis Nolan, Jaehee Yoon, Andrew Wong, Marilyn Waugh

Meeting commenced at **5.30 pm with the talk by Christopher Boyle.**

Additional Participants: Barbra Lane, Kristan Bekus, Tony Enderby.

ADRA Board resolved that:

1. Approval of MINUTES for 24 November 2022:

Moved: Victor Berger

Seconded: Margaret McCue

2. President's Report:

- **MSB- NMAS Survey:**

ADRA thanks Christopher Boyle for appearing as our first guest speaker for 2023 to answer any questions in relation to the survey conducted by MSB which will affect all the RMABs. We look forward to the new initiatives

- **Email from the Law Society:**

Email from **Emma Lynch**, ADRA confirmed the booking of the room on Level 3 for the monthly meetings for 2023 and decided to cancel the booking every second month on the 4th Monday for the MPN sessions so that they can be conducted via Zoom more efficiently.

- **Email from Mediator Standards Board.**

Late in 2022 we received an email from Jenny Watson that it is the responsibility of the RMAB to upload to the National Register a list of mediators accredited by them under the NMAS and maintain the currency of that list. Tony and Kristen attempted to add an

additional feature where the names of accredited mediators were to be sent automatically to the MSB once assessed and approved by the accreditation officer, but there have been some difficulties with that system. The Board agreed that the accreditation officer should register the names on the MSB platform to ensure that accredited names are listed.

In relation to FDRPs it is up to the applicant to demonstrate to the RMAB that they should also be listed via MSB as NMAS mediators. The board of ADRA resolved to maintain a list of FDRPs who can use our insurance policy but do not require NMAS accreditation as Mediators. These FDRPs will be practitioner members paying \$180/annum who will require renewal of their membership per annum but will not require accreditation for NMAS. Instead, they will fulfill the criteria for being on the Attorney General's list of approved FDRPs.

- **Email re Organizational Membership (WMO):**

To date we have had one organizational member, *Mediate Today* with Robert and Lorraine Lopich, but have received an enquiry from Marilyn Waugh for organizational membership as well as personal membership so we will need to discuss what further offers ADRA can make to organizations for their membership.

We hope to increase organizational membership over time.

- **Mongolia Project:**

Despite submitting their visas in early November 2022, only two of the four delegates that were supposed to come to Australia received their visas by late January so only those two came.

ADRA organized a welcome ceremony at the NSW Bar Association where our Patron, Terry Sheahan welcomed the guests who were later shown around the Dispute Resolution Centre's facilities which included a Zoom session from the members of the Mongolian delegation that could not attend in person. This was well received and the Mongolian Delegates were very thankful for their very warm welcome.

ADRA then organized an afternoon at the Uniting Family Relations Premises in Pitt Street, Sydney where 8 of the Greater Sydney Family Law Pathway Network (GSFLPN) organizations outlined their current involvement with Family Law including a brief history of their involvement with GSFLPN. The emphasis was on co-operation and referral especially where further preparation was required before a mediation occurred. This approach is what the Mongolian delegates are hopeful of emulating in Mongolia to better assist Mongolian families during periods of separation. The day was very well received by all including the presenters for GSFLPN who learnt more about their own colleagues.

Byamba who stayed for one month then had a further two week internship at Uniting where she learnt a great deal and enjoyed the learning. She will hopefully take this information back to Mongolia where she will train their mediators how to better use the intake process.

ADRA should be very proud of its contribution to better the education of Mediators in Mongolia and to have the newly formed Mongolian Non-Government Agency for Family relations, as the first affiliated member of ADRA overseas.

- **World Mediation Organization:**

Daniel Erdmann has been in contact with Katherine in relation to renewing ADRA's membership and Katherine's membership. Both have now been renewed and ADRA is looking forward to joint projects with WMO in years to come. Please note that our

accreditation Officer, Josephine Reyes is very prominent in WMO and currently assisting them with their World Project. If she can fit a role for ADRA in 2023 that would be great but by no means expected at such short notice. Thanks, Josephine, for all your involvement.

- **Women and Leadership Project:**

Katherine confirmed with the organizer of the scholarship that the sum of up to \$5,000.00 was only to be awarded to a woman to participate in their leadership course . Katherine forwarded the relevant emails to the Board for anyone interested to participate.

- **World Law Alliance:**

ADRA is still a member of the World Law Alliance but due to the upgrade of our website which has taken precedence over all other projects, has not been able to engage as otherwise hoped. Katherine has informed WLA of our current circumstances and they are willing to wait until we are ready to join in future projects.

- **CADR:**

Since the meeting held last year between the groups there has been no follow-up Minutes which were supposed to be sent by Resolution Institute. Due to the pre-occupation with the website upgrade, Katherine has not been able to follow-up despite there being at least one project which CADR could have presented. Katherine has had follow-up meetings with Mary Walker and Amber Williams from Resolution Institute and will follow-up once the upgrade of the website is completed.

- **Website Business:**

- a) Trender has been paid \$2,737.50 for finalizing the library and publications section.
- b) Governance Manual – The limit for payment has been raised from \$200/month to \$750.00/month
- c) The Board confirmed that there are no changes to be made to the re-accreditation forms or the accreditation forms.
- d) Victor confirmed that there is no payment expected for listening to a *Mediate.com* recording.

Itemised list of Trender’s work:

Please note that the Wordpress Development options itemized in the account are **one-off developments** to include:

- i) **News section** and the details from the old website to the new
- ii) **Awards page,**
- iii) **Posthumous Awards Page**
- iv) The **publications** page under the *Library* section has been made accessible so that our members and any ADR student can readily access those documents for the last 36 years. It has been agreed that the information should be open to the public and any information with personal details can be removed from the Open Public Forum to a private, **members only** section for viewing.
- v) A **separate Minutes** section has been added for ease of accessibility which will documents all the work ADRA has been doing since 2013.
All the above work has been Paid.

The Board resolved to proceed with the *Find a Mediator project* as discussed and approved in previous meetings where our members can profile their skills and market their services.

To complete the *Find a Mediator* project, Trender has agreed to continue with their hourly rate at \$30/hour for admin. and \$80/hour for development work amounting to approximately \$5,000 until completion which also includes maintenance and support once completed. Thanks to the automation of the membership and accreditation systems, the development of the website to date has not cost us any more than it has earned for us and **ADRA's profile has certainly been lifted by the new website**

Moved: Mayo Materazzo

Seconded: Sam Bektas

3. Mediator Practice Network sessions.

Congratulations to Josephine Reyes and Dennis Nolan on their great presentation for the Mediator Practice Network (MPN) last year and congratulations also to Mark Rogers for his very successful MPN session focusing on disability support. Josephine and Mark agreed to conduct a 4-hour workshop on **Friday 28 July 2023** via ZOOM from 2:00 pm – 6:00pm, instead of conducting 4 one hour sessions. More details to come.

John Keogh made some suggestions which he is prepared to follow-up for another MPN session in September 2023 to attract young professional and corporations to participate in ADRA. A subcommittee consisting of John Keogh, Victor Berger and Margaret McCue will report back on this project at the April meeting.

Moved: Josephine Reyes

Seconded: Mayo Materazzo

4. Student Engagement Committee:

Activities for the student engagement project were put on hold last year whilst Nell focused on the website. Discussions with Nell this year, have led to the possibility of closing the subcommittee for students as this has not been successful. We have attempted to hold such committees in the past but again, they were unsuccessful. Katherine has also attempted several times to contact Fiona Donnelly and Nicky McSpadden in relation to the Granville Boys program but there has been no response from either or them to emails or phone calls to date. The Board agreed to close the Student Subcommittee and engage in projects with young professionals, instead starting with the MPN session suggested by John Keogh above.

Moved: Sam Bektas

Seconded: Josephine Reyes

5. Treasurer's Report: Statement from 11 December 2022 to 10 January 2023:

The latest figures up to 11 December 2022 are **\$13,061.66** in our Society cheque account and **\$45,000.00** in our Term Deposit. Our PayPal and Stripe funds are transferred to the cheque account monthly. This equates to a total of **\$58, 061.66**

Moved: Victor Berger

Seconded: Mayo Materazzo

6. Membership Officer's Report-

Please find below Membership Report for Meeting 28 February 2023 5:0

(1) October 2022:

Additional Members-previously omitted

25/10/2022 -Alistair Jones

27/10/2022 -Gary Banks

29/10/2022 -Vincent Gannon

(2) **November 2022:**

15/11/2022 -Janice Bull
15/11/2022 -Michelle Saltmarsh

(3) **December 2022:**

15/12/2022 -Michelle Saltmarsh
16/12/2022 -Arti Yagnik
20/12/2022 -Jennifer Bailey

(4) **January 2023:**

07/01/2023 -Alison Maltby
24/01/2023 -Jen Halbert

(5) **February 2023:**

08/02/2023 -Dianna Kenny
10/02/2023 -Janaya Wiggins.

Moved: Mayo Materazzo

Seconded: Margaret McCue

7. Accreditation Officer's Report:

October 2022

1) Patrick Brian Black - Approved last October 2022 at the same time as Katherine Johnson

November 2022

- 2) Richard Olivares -Approved 01 November 2022
- 3) Lauren Fulford
- 4) Heloisa Nuske
- 5) Robyn Toohey

January 2023

- 6) Dianna Kenny
- 7) Michelle Saltmarsh
- 8) Anne Marie Collins

February 2023

- 9) Fiona Tait
- 10) Bianca Gauci-Bennett

Moved: Victor Berger

Seconded: Sam Bektas

8. Governance Report:

Following last month's re-authorising a motion that the Treasurer, **Margaret McCue be duly authorised to do all things necessary to become a signatory on ADRA's account and that Margaret McCue be duly authorised to have full access to ADRA's electronic statements.**

It is sincerely hoped that Margaret is now a signatory on the account.

This has been a work in progress and Margaret will report back next meeting.

Moved: Mayo Materazzo

Seconded: Josephine Reyes

9. Secretary's Report

Correspondence covered by President's report. Josephine Reyes to contact Maren Nickel again re her reaccreditation.

Moved: Sam Bektas

Seconded: Margaret McCue

10. General Business:

- No Changes to accreditation form - Josephine
- **Passing of Ruth Charlton on Friday 26 August** – email from Geoff on 27 August *re And then there was one*- Katherine wrote a Tribute to Ruth which was published in the December edition of the Australasian Dispute Resolution Journal and will hopefully appear under ADRA's publications section on the website
- **Katherine forwarded a Tribute to Her Majesty Queen Elizabeth from ADRA, shortly after her death to mark a very significant milestone in the history of the British people.**
- **Passing of Janet Coombes on 23.09.2022**– ADRA was honored to celebrate Janet's 90th Birthday at ADRA's AGM dinner in August 2022. ADRA warmly thanks Peggy Lim who made Janet's moment one that she would always remember. ADRA's tribute to Janet has been placed on ADRA's website.
- The Guest speaker for ADRA's Xmas party, **Marilyn Waugh** spoke about her life as a Mediator – a talk that was very warmly received especially given the very short notice Marilyn was given. ADRA thanks Marilyn and welcomes her and her organization to ADRA.
- **An Events Calendar has been sent to the Board for the upcoming year.**
- **A VADRA invitation** to hear **David Moore** was sent to the Executive for those wishing to participate.

Moved: Sam Bektas

Seconded: Josephine Reyes

Meeting ended: **8.00 pm**

Minute Taker: **Dr Katherine Johnson**

Next meeting **28 March via Zoom** and in Room 3001 at the Law Society for those in the city.